

**Ankit Kamboj**

#### Email- [ankitkamboj2011@gmail.com](mailto:ankitkamboj2011@gmail.com)

#### Mobile +91-9027520127, Passport no.:- L3797948

***Professional Snapshot***

B.COM (full time) professional, Upto Six years of experience.

Ability work as a part of team or individually and capable to handle stress during work.

***Work Experience***

* Two years experience with **Mahindra & Mahindra**

(Tirupati Vehicles Pvt. Ltd. Saharanpur)

Worked as Bodyshop Adviser.

* Three years experience with **Maruti Suzuki**

(Shakumbari Automobiles Pvt. Ltd. Roorkee) Worked as Bodyshop Adviser.

* One years experience with **Maruti Suzuki**

(Atelier Automobiles Pvt. Ltd. Saharanpur)

Worked as Bodyshop Adviser.

* Experience in Automobiles Departments :-

1. Bodyshop ( adviser)
2. Warranty (warranty manager)
3. Pdi incharge( pre delivery inspection, )
4. On line billing

# *Educational Snapshot*

**2010** B.COM from J V Jain College Saharanpur, (CCS University Meerut.)

**2007** XII from B D Bajoria inter college (U.P Board)

**2005** X from B D Bajoria inter college (U.P Board)

***Technical Skills***

* Proficient in DMS, Microsoft word, excel .
* Basic knowledge of Computer

Key Skills

* Vehicle inspection.
* Performa invoice generation and verification.
* Insurance claims and settlements
* Written and oral communication with costomer.
* Repairing of vehicle in all aspects of bodyshop.
* Collection form customer and customer delight.
* Good Driving experirnce with 5 years.

Hobbies

* Driving.

***Extracurricular activities***

* Won various prizes in the field of athletics in school.
* B level certificate of NCC
* Traing by Maruti Suzuki India ltd.

***Personal Dossier***

**Date of Birth** : 20Nov 1989

**Father name** : Mr. Rajvir Singh Kamboj

**Gender**  : Male

**Marital status** : Single

**Languages** **known** : English, Hindi

**Permanent Address**: C/o-3/892,Sudershan Nagar, Janakpuri Chowk, Saharanpur-247001

I hereby declare that the above-mentioned details are true to best of my knowledge.

**Place**: Saharanpur Yours Faithfully

**Ankit Kamboj**